



Item Number

**SOLICITOR INFORMATION**

Name: \_\_\_\_\_  
Phone(s): \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**DONOR INFORMATION** *Please fill out completely.*

Donor Name for Catalogue: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone (s): \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Donor Signature: \_\_\_\_\_  
 Mark here if donor does not wish to be recognized in the catalogue.

**ITEM(S) NAME:** \_\_\_\_\_  
**DESCRIPTION:** \_\_\_\_\_  
Please specify dates, time limitations, size, colors, special features, and ALL RESTRICTIONS.

**Fair Market Value (required)** \$ \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_  
Valid for one year from auction unless otherwise specified

- If Value to Read "Priceless" Check Here (Above value will be used only to set bidding range)  
 **Physical Item**                       **Gift Certificate**                       **Physical Item & Gift Certificate**

**IF ITEM IS A GIFT CERTIFICATE:**  
 Certificate Attached                       Please Create Certificate (donor signature required above)  
Item will not be counted unless ORIGINAL certificate is attached or authorized by donor

**Tax ID#: 95-4419365**

**Please return completed form with gift certificate, display and/or descriptive material to or email:**  
Boys & Girls Club of the West Valley  
**ATTN: Shani Grafman**  
7245 Remmet Ave., Canoga Park, CA 91303  
Phone: (818) 610-1054                      FAX: (818) 610-1094                      **Email: s.grafman@wvbgc.org**